



# TICKET UPGRADE GUIDE

1. Login to your e-ticketing account.
2. Click the person icon in the top right.
3. Navigate to 'Manage Tickets'.
4. Select the fixture that you're unable to attend.
5. Select the seats that you wish to share.

6. Select 'Upgrade Tickets', then choose 'Adult' as the upgrade price class.

7. Click 'Assign Recipient' and select the recipient from within your Network.

8. Select 'Review Order'.  
(You will not be charged for forwarding your ticket via Ticket Upgrade. The recipient will be required to pay the upgrade fee before the ticket is issued to them).

9. Read and accept the Terms & Conditions. Finally, click proceed.

